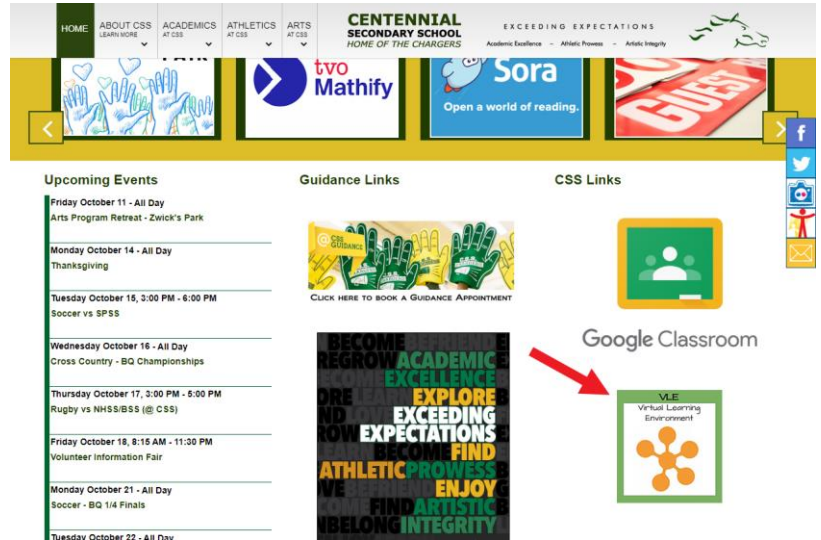


This step-by-step guide will help you complete online course selection using the MyBlueprint website.

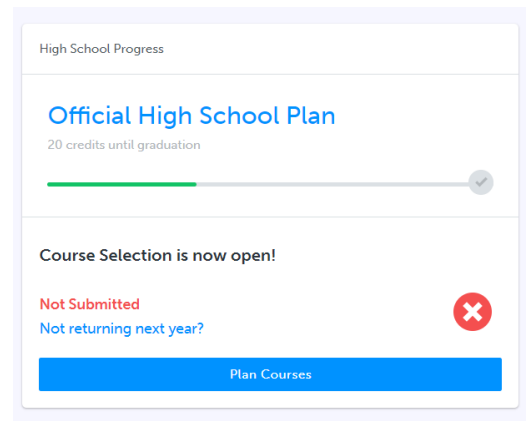
1. Visit MyBlueprint from the CSS HOMEPAGE through VLE
2. Click **Log In** at the top right
3. Enter your email and password, click **Login**



COURSE SELECTION

From your **Dashboard**, click on the **Plan Courses** button that appears in the High School Progress box. The button will say **Plan Courses** if course submission has not yet been enabled at your school.

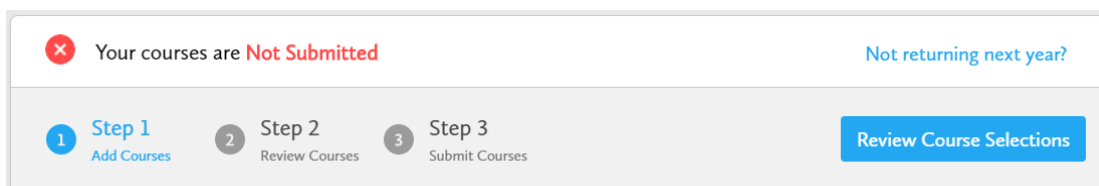
HINT: Clicking on **View or Plan Courses** will take you to your High School Planner - you can also access this by simply clicking on **High School** from the left hand navigation menu.



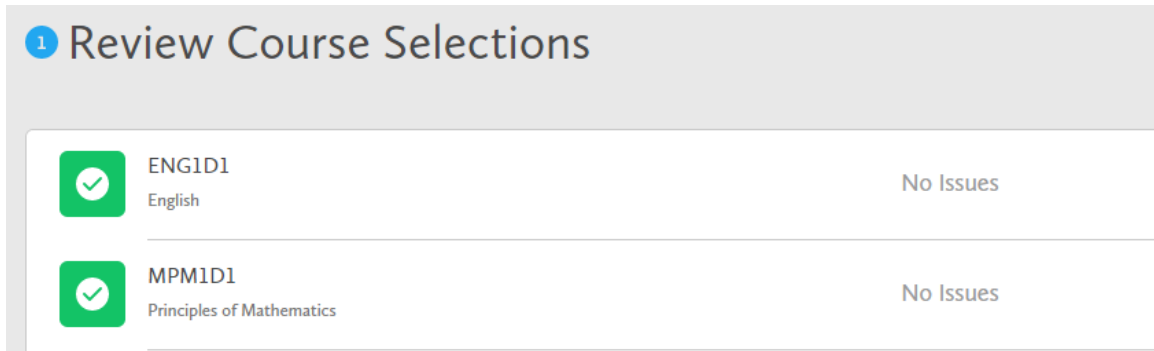
1) ADD COURSES FOR NEXT YEAR

- In High School Planner, click + **[Course]**.
- In the **Course Selection and Details** screen, explore the available courses.
- Click **Add Course** when you find the course you want.

HINT: The **Graduation Indicator** will help you keep track of your progress towards graduation. Click **View Progress** for a list of specific graduation requirements.



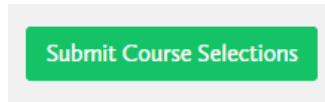
- 2) **REVIEW COURSES** – When you are ready to submit your course selections, click the blue **Review Course Selections** button and give your course selection one final look over.



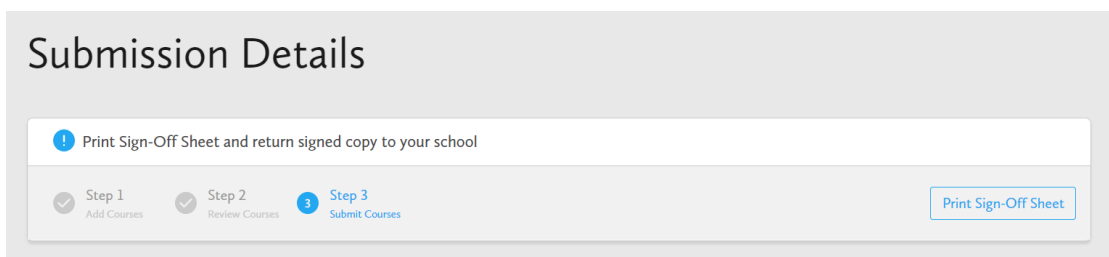
Course ID	Course Name	Status
ENG1D1	English	No Issues
MPM1D1	Principles of Mathematics	No Issues

You can use the “Add Comments” section to explain any issues to your guidance counsellor (i.e. taking the prerequisite in summer school)

- 3) **SUBMIT COURSES** – Once you’ve carefully reviewed the **Details** page to ensure that you are meeting the requirements for the courses you have selected and that the courses that appear are correct, click on **Submit Course Selections**. Please note that you will not be able to modify your course selections once submitted (unless your guidance counsellor re-allows submission)!



- 4) **PRINT SIGN-OFF SHEET** – After submitting your course selections, click on the **Print Sign-Off Sheet** button at the top right and return a signed copy to Guidance.



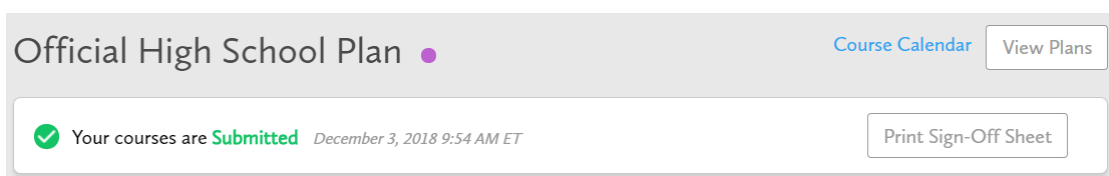
Submission Details

1 Print Sign-Off Sheet and return signed copy to your school

Step 1 Add Courses Step 2 Review Courses Step 3 Submit Courses

Print Sign-Off Sheet

YOU ARE FINISHED! Print and return a signed copy of your Course Selection Sign-Off Sheet to Guidance.



Official High School Plan

Course Calendar View Plans

✓ Your courses are Submitted December 3, 2018 9:54 AM ET

Print Sign-Off Sheet